

Report Template

Report to: **South Hams Executive**

Date: **15 October 2015**

Title: **Operational Amendments to the South Hams Off-Street Parking Places Order**

Portfolio Area: **Environment Services**

Wards Affected: **Dartmouth**

Relevant Scrutiny Committee:

Urgent Decision: **N** Approval and clearance obtained: **Y / N**

Date next steps can be taken: 17th December 2015

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Recommendations:

That the Executive recommends to Council:

- a) That the provision of the new reserved bays at Mayor's Avenue car park, Dartmouth, be added to the South Hams Off-Street Parking Places Order
- b) That the provision of reserved bays for Leisure Centre customers, at Dartmouth Park & Ride site, be added to the South Hams Off-Street Parking Places Order.
- c) That the provision of parking on the fish quay area on Dartmouth South Embankment to generate a revenue towards the maintenance of the structure be added to the South Hams Off-Street Parking Places Order.

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1. Executive summary

- 1.1 This report requests that Members consider the recommendation to make amendments to the South Hams Off-Street Parking Places Order in respect of reserved parking bays in Mayor's Avenue car park, Dartmouth, the provision of reserved parking for Leisure Centre customers at Dartmouth Park & Ride site, and the provision of parking on Dartmouth South Embankment.

2. Background

- 2.1 Following the construction of a new parking area at Mayor's Avenue car park, reserved parking permit holders have been moved into the new area and we have been able to increase the number of permits by 12. However, it is necessary to formalise this arrangement, in order that effective enforcement may be undertaken as and when necessary.
- 2.2 A plan detailing the parking area to be included in the Order is attached at Appendix A.
- 2.3 The fee will remain unchanged at £1,431.00 per annum.
- 2.4 In respect of the Dartmouth Park & Ride site, 15 bays are required to be reserved for Leisure Centre customers, because development will shortly commence on the current allocated parking area, which is on the site of the new swimming pool. This will allow parking for both Leisure permit holders and Pay & Display parking.
- 2.5 The Pay & Display machine previously located in the Leisure Centre car park has been moved so that it is closer to the new reserved bays to facilitate this, and parking charges remain unchanged.
- 2.6 A plan showing the new reserved bays is attached at Appendix B.
- 2.7 Parking is currently provided on the Dartmouth South Embankment but, in order that income may be generated to contribute towards the cost of maintaining this structure, it is now recommended that a charging regime for this be formally implemented.
- 2.8 It is further recommended that the cost of an annual permit for this be £300.00 and that the use of such permits be restricted to only those with fishing and marine related need, as is currently the case. The parking permits will be issued through Dart Harbour Navigation Authority, again as is currently the case, and it is estimated that approximately 30 permits will be sold per annum.
- 2.9 A plan showing this new parking area is attached at Appendix C.

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3. Outcomes/outputs

3.1 Amending the Off-Street Parking Places Order to include these areas will formalise the arrangements and enable effective enforcement to take place as and when necessary. Clearly, effective enforcement will ensure that the allocated parking bays remain available for the use of those customers they are set aside for.

4. Proposed Way Forward

4.1 Should the Executive resolve to recommend to Council to agree to the recommendations included in this report, a public notice will be placed in the local press and in affected car parks, which will request that members of the public make any objections to the proposals within 21 days. Should a large number of objections be received, the matter will be brought back for reconsideration by the Executive.

4.2 Ward Members have been consulted in respect of these amendments in advance of this report.

4.3 The proposal to make amendments to the Off-Street Parking Places Order is in line with the following priorities:

- Community well-being
- Access to services
- Towards excellence
- Customer first

5. Options available and consideration of risk

5.1 The option to not implement these amendments to the Parking Order would result in the inability for officers to take any enforcement action in respect of inconsiderate parking, and would result in a loss of income for the Council.

6. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance		<p>The Council has power to provide off-street parking under the Road Traffic Regulation Act 1984 (as amended).</p> <p>The Council has the power to deal with the provision, management and control of car parks.</p> <p>Council has the powers to provide this service under the General Powers of Competence in the Localism Act 2011.</p>

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Financial		<p>Amendments to the Off-Street Parking Places Order cost approximately £1,000 to advertise. However, these amendments will be advertised with others, which will reduce the cost of each amendment.</p> <p>In respect of the reserved parking bays in Mayor's Avenue, permit income will increase by £13,737.60 due to an additional 12 permits being made available. In addition, there is likely to be a small increase in Pay & Display income because the previously-reserved bays are now available for such use.</p> <p>Approximately £7,200 income will be generated from the sale of permits on Dartmouth Embankment, which will go towards the cost of maintaining this structure.</p>
Risk		None
Comprehensive Impact Assessment Implications		
Equality and Diversity		No implications
Safeguarding		No implications
Community Safety, Crime and Disorder		No potential positive or negative impact on crime and disorder reduction
Health, Safety and Wellbeing		No implications
Other implications		None

Supporting Information

Appendices:

- Appendix A Mayor's Avenue reserved bays
- Appendix B Leisure Centre customers parking area
- Appendix C Dartmouth Embankment

Background Papers:

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None.

Approval and clearance of report

Process checklist	Completed
Portfolio Holder briefed	Yes
SLT Rep briefed	Yes
Relevant Exec Director sign off (draft)	Yes
Data protection issues considered	Yes
If exempt information, public (part 1) report also drafted. (Cabinet/Scrutiny)	Yes/No